

2024 January – December Show Application

<p><i>Application Deadline</i></p>	<p>Show applications are due Sunday, October 1, 2023. Show dates will be assigned Monday, October 16, 2023. All show vacancies after Monday, October 16, 2023 will be available on a first-come-first-served basis.</p>
<p><i>Fees and Deposit</i></p>	<p>Fees & Deposits must be submitted with the Show Application or the application will not be considered. Group shows must have an organizer who takes responsibility for the gallery, collects fees and deposits from other participating artists, and submits one gallery fee check and one security deposit check. For month-long shows, the gallery fee and security deposit for the gallery are: <u>Studio User Show:</u> \$140 gallery fee + \$100 security deposit (please do not date your security deposit check) <u>Non-Studio User Show:</u> \$180 gallery fee + \$100 security deposit (please do not date your security deposit check)</p> <p>“Studio Users” are current Ruby’s Drop-In Participants, Locker Holders, Space Holders, Studio Monitors, and Class Aides, Students or Teachers that have completed a class in the last 12 months; everyone else is a “Non-Studio User”. If the show will have both a studio user and non-studio user, the studio user gallery fee applies. For shows longer than a month, the gallery fee increases by \$33 per week for studio users and non-studio users. Gallery fees are returned only for applications not granted shows and refundable for cancellations as specified below. Security deposits are refundable as stated below and as follows: an artist using the gallery must return the gallery to “show condition” by noon on the last day of their exhibition (see Ruby’s Gallery Use Artist’s Agreement, which is provided after application is accepted, for definition of “show condition”). Security deposit checks are returned within one month of the close of the show, subject to withholding for damages not corrected by the artist(s) or failure to return the gallery to “show condition”. Other penalties may apply for rule violations, at the discretion of the Gallery Committee and Ruby’s Management. For example, artists may lose show privileges and/or be required to pay for labor to return the gallery to “show condition”. The security deposit will only be returned if the gallery is returned to "show condition" and passes inspection by a Studio Manager or Gallery Committee Member.</p>
<p><i>Scheduling</i></p>	<p>Shows are scheduled for a month-long period, which includes set-up and take down, starting at 12:00PM on the first and ending at 12:00PM on the last day of the month. The Gallery Committee will attempt to assign a show number that an artist requests, but this is not guaranteed. Shows are assigned at the discretion of the Gallery Committee. In general, artists who did not have a show at Ruby’s in the past three years will be given priority. Group shows that are open to all applicants will not affect their individual eligibility for other shows. However, group shows that are “exclusive” will count as a granted show for one show cycle (12 months). During the initial application period, an artist may not be granted more than one solo or two-person show per show cycle. However, after the show schedule opens up to first-come-first-served, then any studio user or non-studio user may sign up for a show a maximum of three months in advance.</p> <p>If two artists request the same time for a show, priority for those dates will be given to the artist who has shown less recently. No more than four months of the year will be granted to Non-Studio User shows unless all applying Studio Users have been accommodated; Studio User shows will be given priority over Non-Studio User shows. If another show is not scheduled to start immediately after a show ends, then the artist(s) may be asked to extend their show, so that the gallery remains in use. Artists are permitted to trade show dates, but must notify the Gallery Committee immediately of the changes. Artists may apply for two-month shows, which will be assigned based on availability.</p>
<p><i>Castro Art Walk</i></p>	<p>The Castro Art Walk currently occurs on the first Friday of each month from 5:00 to 8:00 PM. Ruby’s Clay Studio & Gallery participates each month by default, and exhibiting artists are expected to be present and host this event (Ruby’s provides beverages). If you cannot host this event, then please inform the Gallery Committee so a volunteer can be arranged to host on your behalf.</p>
<p><i>Seller’s Permit</i></p>	<p>Every artist who sells work must submit a Seller’s Permit to the Gallery Committee Chair two weeks prior to their show, and display it, along with a sign stating that tax is included in the price, for the duration of the show. These two items must be posted either in the Gallery or on the side of the Manager’s desk. Work may not be sold without a Seller’s Permit; failure to secure a Seller’s Permit will result in the loss of show privileges.</p>

R U B Y ' S C L A Y S T U D I O & G A L L E R Y

<p>Vacancies</p>	<p>The Gallery Committee will attempt to fill vacancies in the gallery schedule. Vacancies will be offered first to artists who applied for but did not receive a show, then to those who requested a show after the application deadline, and finally to the entire Ruby's Clay Studio & Gallery community.</p>
<p>Cancellation</p>	<p>Full refund of the gallery fee and security deposit will be given for cancellations received by Ruby's at least two months or more before the start date of the show. For cancellations received by Ruby's less than two months in advance of the show, security deposits but not gallery fees are refundable. Artists who cancel will be considered to have been granted a show for that year when considering eligibility and priority for future shows. Artists who cancel less than one month before a show date will be given lowest priority for the next round of show applications. Artists must notify a Ruby's Manager or member of the Gallery Committee of the cancellation.</p>
<p>Security</p>	<p>Artists are responsible for all security (damage, loss and/or theft, etc.) of their artwork and all other items in connection with a gallery show and/or reception. Ruby's does not provide any security specific to the gallery and is not responsible for any damage, loss and/or theft, etc. of artwork or other items in connection with a gallery show and/or reception. While Ruby's will attempt, through its membership, to provide sales coverage during the course of a show, Ruby's does not provide gallery coverage for sale of artwork outside of regularly scheduled Manager Hours and Studio Monitor Hours.</p>

By signing below, the applicant confirms they have enclosed two checks (Gallery Fee & Security Deposit [please do not date your deposit check]) and understands:

- (1) the requirements of this application, and agrees to comply with them and to require compliance by the other artists in the show, if applicable; and
- (2) that failure to comply may result in penalties, such as liability for damages, loss of Security Deposit and/or cancellation of the show.

Printed Name of Applicant: _____

Street Address: _____ City & Zip Code: _____

Mobile/Home/Work Phone Number(s): _____

Email Address: _____

Title of Show: _____

Show Type: Individual or 2-Person, Exclusive Group (number of artists ____), Group Open to Ruby's Community

Names of Artists Participating in Show: _____, _____,

_____, _____,

List your preferred show number(s); see page 3 for a list of show numbers with corresponding months. Listing more show numbers (in your order of preference) increases the probability of being granted a show. Two-month-long shows will only be scheduled if there are show vacancies. Preferred show number(s):

Yes or No: I was granted a show at Ruby's in 2021, 2022, or 2023. If yes, list dates of all individual and exclusive group shows, including cancellations (do not include group shows open to any participants or Ruby's community).

Signature: _____ Date of Signature: _____

Please complete your application and enclose two checks in an envelope with your name and "Show Application" on the outside of it and put it into the studio drop-box/safe.

[For Gallery Committee Use Only: Gallery Fee received Security Deposit received]

2024 Show Calendar

<input type="checkbox"/> SHOW 01	January 1–31, 2024
<input checked="" type="checkbox"/> SHOW 02	February 1–29, 2024 <i>Hairy Situation, Deborah Stein</i>
<input checked="" type="checkbox"/> SHOW 03	March 1–31, 2024 <i>Student Show, Jason Sbordone, Shreyas Jayanna & Zack Conquer</i>
<input checked="" type="checkbox"/> SHOW 04	April 1–30, 2024 <i>Art Alive! Planted Pots, Alex Lenarsky, Terrie Raphael & Etsuko Bram</i>
<input checked="" type="checkbox"/> SHOW 05	May 1–31, 2024 <i>Jeanne Friscia</i>
<input checked="" type="checkbox"/> SHOW 06	June 1–30, 2024 Group Exhibition for SF Pride Month
<input checked="" type="checkbox"/> SHOW 07	July 1–31, 2024 <i>(historically reserved for Sidewalk Sale)</i> Sidewalk Sale
<input checked="" type="checkbox"/> SHOW 08	August 1–31, 2024 <i>Oil & Water, Eliza Wilson Thomas</i>
<input checked="" type="checkbox"/> SHOW 09	September 1–30, 2024 <i>(possible ArtSpan Open Studios show)</i> TBD
<input checked="" type="checkbox"/> SHOW 10	October 1–31, 2024 Nikki Kwong & Marisol Del Rio Seaman
<input type="checkbox"/> SHOW 11	November 1–30, 2024
<input checked="" type="checkbox"/> SHOW 12	December 1–31, 2024 <i>(historically reserved for Holiday Sale)</i> Holiday Sale
APPLY NOW	